

# Brooklyn Fare

## Dairy & Frozen Department Store Clerk

### Job Summary

The Store Clerk will be responsible for tasks that focus on the day-to-day activities with an emphasis on customer service, cleaning assigned work area, stocking, unloading shipment of products, home deliveries, organizing and rotating merchandise, etc. Clerks will work under the supervision of assigned department Supervisor in all designated areas of the while maintaining operating standards.

### Primary Responsibilities and Job Duties

- Maintain complete knowledge of company's policies and procedures.
- Assist in overseeing the management of all available inventory and the proper display, stocking of shelves, coolers, freezers and the constant rotation of products throughout the store.
- Ensures that all work areas are cleaned and well maintained, including appliances, work surfaces, shelves, coolers, freezers, storage areas etc.
- Coordinates communication with other departments to ensure the proper management of resources and avoid spoilage.
- Comply with attendance rules and is available to work as scheduled.
- Perform any other job-related duties as assigned.

### Essential Requirements

- Comparable work experience is highly desirable.
- Must be able to properly communicate in English and have the ability to solve basic math calculations/problems.
- Must be very organized and time effective in order to meet short and/or unexpected deadlines.
- Ideal candidate must be able to multitask, has a team work attitude and is able to learn, contribute with ideas, proposes and develops strategies to ensure the success of the company as a whole.
- Must be able to demonstrate strong communication and organizational skills on a consistent basis.
- Must have outstanding customer service skills and thorough knowledge of items available and their localization.
- Must be able work as part of a team and on an individual manner.
- Perform any other job-related duties as assigned by Management Team.

*Work includes walking and standing for prolonged periods, bending, stretching, carry, lift up to 35 lbs. etc. Repetitive arm and hand movements, and moving and lifting products and demanding work conditions such as: cold & hot temperatures, sporadic exposure to outside weather conditions.*

### We Offer you:

- Training, Uniforms, Competitive Wages, Growth Opportunity, Healthcare, Paid Sick Days, PTO, Commuter Spending Account and Employee Discounts.